



SC FAMILY LITERACY ONLINE INFORMATION SYSTEM ASSURANCE STATEMENT

Individual student and family information contained in the SDE's Family Literacy Online Information System (FLOIS) is collected for the purpose of addressing state and federal reporting requirements. The data are protected by state and federal laws and must be maintained in a confidential manner at all times.

As an employee who has access to records in the FLOIS, you are required to maintain this information in a confidential manner. The unauthorized access to, modifications, deletion or disclosure of information from the FLOIS may compromise the integrity of the system, violate individual family rights of privacy, and/or constitute a punishable act and subject the employer to a loss of federal funds.

Unauthorized viewing, reproduction/copying, and/or distribution of a family record or information outside the intended and approved use of the FLOIS are strictly prohibited. Users violating the authorized use of the FLOIS will lose access privileges to the system. Illegal access or misuse of this information may also be cause for disciplinary action, including termination.

I acknowledge and agree to the above requirements.

District/Organization Name: _____

Employee Signature: _____

Employee Phone Number: _____

Employee E-Mail Address: _____

Date: _____

Superintendent or Designee Signature: _____

Date: _____